



A U S T R A L I A N A P P R E N T I C E S H I P S

An Australian Government Initiative



Apprenticeships Centre

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Apprenticeships Centre

Australian School-based Apprenticeships in NSW

Further information on Australian School-based Apprenticeships is available from:

NSW Business Chamber Skills Development website
www.nswbusinesschamber.com.au/skillsdevadvice

Australian Government
www.australianapprenticeships.gov.au/student/school-based.asp

NSW State Government
www.skilling.nsw.gov.au

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To find out more, please contact Australian Business Limited Apprenticeships Centre

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Australian Business Limited Apprenticeships Centre is an experienced provider of Australian Apprenticeships services in NSW.

We have been supporting local employers and their apprentices since 1998.



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Championing a skilled workforce

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How to attract young
people into your business

The services detailed within this brochure may be supplied by Australian Business Limited Apprenticeship Centre (ABN 25 070 339 025), one of its related companies, or in association with pre-selected companies and service providers. The information contained in this brochure is current as at August 2008. Benefits and services are subject to change at any time without notice. Please check with Australian Business Limited Apprenticeship Centre for full and current details.

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Australian School-based Apprenticeships

What is an Australian School-based Apprenticeship?

Under the Australian School-based Apprenticeship (ASBA) program, individuals undertake a nationally-recognised vocational training qualification part-time while studying for the Higher School Certificate (HSC), usually during years 11 and 12.

Australian School-based Apprentices may attend work 1-2 days per week, either on block release, during the school holidays, or both. Attendance patterns are negotiated between the school, the TAFE campus or other Registered Training Organisations (RTO), the student and the employer when establishing the ASBA.

What are the benefits of employing an Australian School-based Apprentice?

Employing an Australian School-based Apprentice gives you the chance to:

- > recruit keen young staff before they graduate from high school
- > employ and train a young person part-time in your business
- > meet the current and future skills needs of your business
- > develop a valuable staff member who builds knowledge of your business over a period from 15 months to 5 years
- > give a young person realistic exposure to your sector and related careers
- > allow young people to progress to a full-time traineeship or apprenticeship after the HSC, with recognition of the training already undertaken.

Is there financial support available?

Your investment in skilled employees brings a number of financial incentives to you and the student. Australian Government ASBA incentives may include:

- > \$1,250 standard commencement incentive
- > \$750 additional ASBA commencement incentive
- > \$750 retention incentive if you continue to employ an Australian School-based Apprentice after the student has completed year 12
- > training award pay rates
- > full NSW payroll tax exemption or rebate from 1 July 2008
- > exemption from NSW Workers Compensation premiums for trade apprentices from 2007
- > government funded off-the-job training at no cost to the employer.

What qualifications do they cover?

ASBAs are available as part-time traineeships or apprenticeships.

Traineeships are available in:

- > non-trade occupations such as retail and hospitality
- > some trade occupations, covering the first stage of an apprenticeship.

School-based traineeships are usually completed during years 11 and 12. Structured training can be delivered on or off the job.

Part-time traineeships are available as ASBAs in over 30 industries, including:

- > Automotive
- > Business
- > Community Services and Health
- > Electrotechnology
- > Food Processing
- > Hospitality
- > Leisure
- > Metals and Engineering
- > Printing and Graphics
- > Retail
- > Rural industries
- > Tourism
- > Traditional trade occupations
- > Transport and Distribution.

Apprenticeships are available in:

- > Apprenticeships normally take 4-5 years to complete, if commenced as an ASBA. Students may complete the equivalent of year one of their apprenticeship part-time during years 11 and 12, then convert to full-time attendance for the remainder. Structured training is delivered by TAFE or another appropriate Registered Training Organisation (RTO).

Part-time trade apprenticeships are available as ASBAs. These include:

- > Automotive
- > Beauty Therapy
- > Building and Construction
- > Carpentry and Joinery
- > Commercial Cookery
- > Electrotechnology
- > Hairdressing
- > Hospitality
- > Metals and Engineering
- > Plumbing

What are Australian Apprenticeships?

'Australian Apprenticeships' is the Australian Government's collective term for apprenticeships and traineeships. Australian Apprenticeships combine paid work and training and are designed specifically for each industry.

What are Group Training Organisations (GTO)?

GTOs employ trainees and apprentices and hire them out to 'host' employers, with the GTO remaining the legal employer.



Quick Guide

Employing an Australian School-based Apprentice

1. Identify a suitable part-time position
2. Call us for help finding school contacts

Australian School-based Apprentices can be employed:

- > directly by you as the employer
- > through a GTO where you are the host employer.

Australian Business Limited Apprenticeships Centre

Who are we?

We are a specialist, independent and experienced provider of Australian Apprenticeships services with 22 offices around NSW. We are here to help you sign up any apprentice or trainee and provide ongoing advice and assistance, leaving you to get on with running your business. Our services are funded under an Australian Government contract and are provided at no cost to you.

Our free services include:

- > links with Job Network providers and other sources for suitable applicants
- > a network of locally based consultants who visit your workplace
- > advice on the best Australian Apprenticeships to suit your business
- > advice on any incentives that your business may be entitled to
- > assistance with completing all necessary paperwork
- > access to Apprenticeships Direct, our online tool for managing your apprentices and trainees
- > referral to advice on traineeship & apprenticeship award rates and other IR matters
- > links with Group Training Organisations (GTO) in your local area or industry
- > ongoing advice and support, including keeping you abreast of Government legislation and changes in the Vocational Education and Training industry.

Call our friendly Client Services team on 1300 652 236, email info@ablac.com.au or visit www.ablac.com.au for further information.